RECOMMENDATIONS FOR NATIONAL AWARDS

Campvention will once again be the time for the presentation of awards to persons who have been selected to receive them for their service or other contributions to FCRV, camping, conservation, etc. In some cases they may be awarded at another time or place. You, in the Field, are the best qualified to suggest and nominate the people who should be honored. We request only that you be judicious in your choice of nominations. Please, recommend only those persons who have made unusual contributions to FCRV, camping, conservation or others that fall in line with our specific programs.

The Awards Committee is responsible to the Recording/Corresponding Officer. The committee selections must be approved by the Trustees.

The Awards Committee will evaluate all qualified nominations and make the final selections for those to be awarded Plaques and Citations. The selections will be determined by the point system. Up to five Plaques may be awarded with. A total of up to twenty-one (21) entries may be selected for these awards.

A list of all previous recipients of Plaques and Citations is posted at fcrv.org. The list is in alphabetical order so that names can be checked quickly. **Please take the time to check and see if the individuals you are nominating have already been presented with an award. A couple or individual may be considered for an additional Citation if the circumstances warrant. Plaques are only awarded once.**

The committee must have time to study the nominations, make their selections, and present them to the Trustees for approval. It is requested that you fill out the nomination form **immediately** and return it to the **Recording/Corresponding Officer**. Please give the committee time to make the selections without a last minute rush. It is necessary to have these selections presented to the Executive Board before Campvention.

Please give complete information in each category to support the nomination you wish to make. The candidates are judged only on information supplied by you. Be thorough. Consulting with the nominee is encouraged, suprises are nice but more accurate information is gained by including the nominee in the process. The awards committee is instructed to use only information included on the nomination form regardless of whether they are aware of additional activities. Points are given for each category, so the more information you give, the easier it will be for the committee. The number of nominations submitted for a couple or individual is not as important as the giving of **complete, detailed information,** so be specific. Keep your categories separate. Do not overlap chapter, State/Provincial, or National information. If you have more than one nomination to make, you may copy the form. Electronic submission is preferred as it is easier to distribute the documents to the committee. The forms are provided in both Word and pdf and can be copied and pasted into an editable document. Handwritten nominations are discouraged.

Nominations will only be accepted through Field, District, State/Provincial Directors, other members of the Executive Board, and the Trustees. All nomination forms **must be signed by a Director or Trustee or submitted by email from a recognized email address to be valid.**

Chapters who have performed outstanding activities for the betterment of FCRV may also be considered for the "Chapter of the Year" award. That form is enclosed.

Members who have performed outstanding Lifesaving acts may also be considered for a "Lifesaving Award " from FCRV. That form is enclosed.

Members who have performed outstanding humanitarian acts may also be considered for the "Humanitarian Award" from FCRV. That form is enclosed.

PREFERRED - Please submit your nomination electronically if possible. Copy and paste the form into an editable document. The forms are provided in Word and pdf format. The Executive Board has received their copies this way and the State/Provincial and Regional Directors are encouraged to forward the forms to their staff electronically. Please send them as attachments and ignore the request for a signature as the email address from the executive board member submitting the nomination will serve in that capacity. Please indicate your State/Province and position.

When submitting an electronic nomination for **Chapter of the Year**, copy and paste the form you receive into an editable document. The form is provided on the website and sent in both Word and pdf format. Again it is important to be thorough and make sure you include all activities the chapter has participated in for the previous year. Pictures and supporting documents are not used for judging the entry, but could be used for publicity if the chapter is selected.

Be sure to check the top of the form and designate for which award your nomination is being submitted. Also be sure to include the person's valid mailing address, email address, and phone number.

Your cooperation is appreciated. Additional award information is available in the Field Manual at fcrv.org. The awards forms and instructions and previous recipients are posted at fcrv.org under member's area/ FCRV documents/awards.

April 15th is the DEADLINE-----NO extensions

Nomination forms postmarked or email dated after the April 15th date will **not** be considered nor returned.

AWARDS PROGRAM

Purpose of Awards -

To recognize those members who have made an outstanding contribution to the organization.

1. Plaques - are the highest award given by the organization. Plaques are awarded only to member individuals or families who have contributed outstanding service to FCRV.
2. Citations - are second to the highest award given by the organization. Citations are awarded to member individuals or families who have contributed beyond the normal call of duty to members or chapters in their area.
3. Letters of Commendation – letters of recognition to families or individuals who have contributed significantly to FCRV activities within the region where the award is given.
4. Special Awards - may be declared by action of the National Board of Trustees at any time.

Number of Awards -

1. Plaques – a maximum of five member plaques may be awarded each year. Up to four of the five plaques may be awarded to entries with Executive Board service. If a family or individual has previously received a plaque, they are ineligible to receive another.
2. Citations – a maximum of sixteen citations may be awarded each year to FCRV members. A family or individual may be considered for an additional Citation if the circumstances warrant the consideration and they have previously received a Citation.
3. Letters of Commendation – each region shall be limited to one per State/Province or one per thousand in the region, whichever is greater.

Who May Propose Names? -

1. Any member may propose an individual or family through their local Field, State/Provincial Director or any member of the Executive Board or Trustees.
2. Special forms will be prepared by the Recording/Corresponding Officer and emailed to all Field Directors and Executive Board members for the purpose of nominating members for consideration by the Awards Committee no later than April 15th of each year.

What Constitutes a Plaque or Citation Award? -

1. Plaques are only given to individuals who have contributed outstanding service to FCRV.
2. Citations are given to individuals who have contributed beyond the normal call of duty to members or chapters in their area.
3. The member submitting the name or names ***shall not*** indicate whether he feels the member should be considered for a plaque or a citation as the type award is determined by the Awards Committee.

The Awards Committee -

1. The Awards Committee is under the direction of the Recording/Corresponding Officer and the National Board of Trustees.
2. The Recording/Corresponding Officer shall appoint at least three (3) FCRV members to a committee with the approval of the Board of the Trustees to judge and select the winners of the National awards.
3. The committee shall consist of:
    a. Any Field Director who has been active in FCRV work for at least three years.
    b. A member of the Executive Board who has served at least two years and has been active in attendance at meetings.
    c. One member who has received a plaque and is still an active member of FCRV. A past Trustee may satisfy this position if a plaque recipient cannot be found.
    d. No two members shall be from the same region.

NOMINATION FOR INDIVIDUAL AWARD FORM

Year _____

Name

Address

City S/P Zip

Nominees are judged ***only*** on the information given below. Please fill in information in each category listing positions held and accomplishments at each level. The total points available for each category are listed with the category. ***Be thorough.*** Individuals who work hard at the Chapter and State/Provincial level are very important to FCRV. Enough emphasis cannot be placed on the need to fill in ***each*** category. The number of nominations submitted for an individual is not as important as being thorough and complete for each category. Use additional sheets if necessary. Please do not handwrite the nomination. ***Again be thorough.***

(A) 10 pts Year nominee joined FCRV

(B) 15 pts Leadership

(C) 20 pts Achievements

(D) 15 pts National Service

(E) 20 pts National Achievements

(F) 10 pts Community Involvement

(G) 10 pts Special Recognition

Return To:

Sue Carlsen
Recording/Corresponding Officer
10903 Collar Drive
San Antonio FL 33576
carlsens@tampabay.rr.com

Nominated by

_____
Printed name of Director

Deadline for Return: April 15th **No Extension of time....**

HUMANITARIAN & LIFESAVING NOMINATION FORM

Year _____

Please **circle** type of nomination: Humanitarian Lifesaving

Name

Address

City S/P Zip

Nominees are judged ***only*** on the information given below. Please ***be thorough.*** Use additional pages if necessary. Please do not handwrite the nomination.

Year nominee joined FCRV

Reason for nomination.

Return To:

Sue Carlsen
Recording/Corresponding Officer
10903 Collar Drive
San Antonio FL 33576
carlsens@tampabay.rr.com

Nominated by

_____
Printed name of Director

Deadline for Return: April 15th **No Extension of time....**

AWARD OF MERIT NOMINATION

Year _____

This award(s) *may* be given annually as determined by the Board of Trustees. The purpose of the award is to recognize, reward, and thank Executive Board members for their effort and dedication to FCRV. **Nominations must be made by the Regional Directors, the Vice Presidents, or the President.** Candidates will be nominated on their accomplishments during the just past January to January twelve month period. All nominations must be submitted using this form and not be handwritten. Additional pages can be used.

Name _____ Position _____

Year nominee was appointed to position _____

1. What has been accomplished for FCRV within the basic area and responsibilities of the nominee?

2. What has been accomplished for FCRV outside the basic area and responsibilities of the nominee?

3. What in particular causes you to believe that this person(s) should receive a FCRV Award of Merit?

Return To:
Sue Carlsen
Recording/Corresponding Officer
10903 Collar Drive
San Antonio FL 33576
carlsens@tampabay.rr.com

Nominated by

_____
Printed name of Director

Deadline for Return: April 15th **No Extension of time....**

HANK NATHAN LIFETIME ACHIEVEMENT AWARD

NOMINATION FORM

Date_____

Nominee name:_____

Address:_____

City:_____ State:_____ Zip:_____

Telephone:_____ Cell Phone:_____ Email:_____

Nominee is an FCRV member: Yes _____ No _____ Nominee has been a member since _____
(Check one) Date

NOMINATION:

In a separate document, typed, double spaced, and no longer than 1500 words, explain in detail why the following list of members support the nomination of the individual listed above. This nomination should include details of the nominee's lifetime of activities in and for FCRV that cause this person to stand above other devoted members of FCRV or other outside individuals who support FCRV.

SUBMITTING THE NOMINATON:

This nomination form and the required written nomination document must be mailed to the Recording/Corresponding Officer of FCRV on or before April 15th of the calendar year.

Return To:

Return To:
Sue Carlsen
Recording/Corresponding Officer
10903 Collar Drive
San Antonio FL 33576
carlsens@tampabay.rr.com

Nominated by

_____
Printed name of Director

Deadline for Return: April 15th **No Extension of time....**

SIGNATURES: The following member **families** (25 required) have read the above nomination documents and support them without reservation: (only one signature per family, please)

1. _____
2. _____
3. _____
4. _____
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23. _____
24. _____
25. _____

Chapter of the Year

Year

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The FCRV "Chapter of the Year" Award is given annually to the Chapter that excels in its participation in programs of the Family Campers and RVers, community activities, and publicity. Please use this form to report your Chapter activities for the **previous calendar year only**. Be specific as you narrate the activity of each category. <u>All information ***must*** be on this form and **not handwritten.**</u> Electronic submission is fine and preferred. The email address of the state/provincial director will substitute for the signature. Additional information will not be considered nor sent to the committee. If your chapter is selected as chapter of the year you may be asked to send pictures for display at campvention.

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Chapter Name
Location
Year Chapter Chartered
Number of Members

Return To:
Sue Carlsen
Recording/Corresponding Officer
10903 Collar Drive
San Antonio FL 33576
carlsens@tampabay.rr.com

Nominated by

_____
Printed name of State/Provincial Director

<u>Deadline for return: April 15th</u>

MEMBERSHIP GROWTH ACTIVITIES (1-25) List the membership programs the chapter utilizes (dealer chapter, cadet program, special campout programs, RV Shows, etc). How many new members have joined the chapter in the past year. Include the number of chapter members who have recruited a new member.

CAMPERS ACTIVELY MOVING PROGRAM (CAMP) (1-5) List the activities in this area in which the Chapter has participated. Include the activity, mileage tabs earned, and number of Chapter members participating.

DISASTER AND SAFETY AWARENESS TRAINING (DASAT) (1-5)
List the training in which the Chapter participated. Give a description of the activity and numbers of members participating.

CONSERVATION (1-5) Describe the Conservation activity in which the Chapter participated listing the number of the Chapter members participating.

WILDLIFE REFUGE (1-5) Describe the Wildlife activities of the Chapter or what the Chapter did to support the program and include the number of Chapter members participating.

TEENS (1-5) If there are Teens in the Chapter, describe their activities and the number participating. If there are no Teens in the Chapter, describe what the Chapter members did to support the Teen Program either at the State/Provincial or National level.

YOUTH (1-5) Describe the Youth activities of the Chapter or what the Chapter did to support the program at the State/Provincial or National level.

RETIREES (1-5) Describe the Retiree activities in the Chapter or what the Chapter did to support the Retiree Program at the State/Provincial or National Level and give the number of Chapter members participating.

SCHOLARSHIP (1-5) Describe the activities of the Chapter that show support of the Scholarship Program giving the number of Chapter members participating.

HISTORIAN (1-5) Describe the scrapbook entered into competition and indicate any award you may have received. A Participation Award will do. It may be necessary to have verification by the State/Provincial or National Program Director.

PUBLICITY PROMOTING CHAPTER ACTIVITIES (1-5) Describe the publicity your Chapter has received through the media . Examples: newspaper articles, radio, or TV coverage of an activity.

PUBLICITY PROMOTING FAMILY CAMPERS & RVERS (1-10) Describe what the members of the chapter do to promote FCRV. List dates promotions occurred, what type of promotion and how many chapter members participated.

DISPLAYING LOGO ON RIG (1-5) Every family in the chapter should display FCRV logo on their rig. 100% = 5 points, 75% = 3 points, 50% = 2 points, 25% = 1 point

COMMUNITY ACTIVITY (1-10) Describe the service activities your Chapter has done in the community. List the dates of the activity and the number of Chapter members participating. Examples: working at a community food bank, ringing the bells for the Salvation Army, making mittens for the Salvation Army or any other organization that gives back to the community, making quilts or Teddy Bears for local Children's Hospital, etc.