



FAMILY CAMPERS & RVers
DISTRICT DIRECTORS
APPOINTMENT - RELEASE FORM

NAME(S): _____ FCRV MEMBERSHIP # _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

POSITION: _____ DATE OF APPOINTMENT: _____

District Directors Responsibilities:

1. Maintain a current file of all FCRV members in your District.
2. Welcome new members in your district by letter.
3. Monthly correspondence with your Field Directors included with membership information.
4. Receive reports from Field Directors in your District on or before appropriate reporting dates.
5. File a report with the State Director on or before the required reporting dates (February 15 - May 15 - October 15) relating information from your Field Directors reports.
6. Hold meetings with your Field Directors to keep them updated on NCHA/FCRV policy.
7. Keep your field manual up to date.
8. Attend at least **two** of the three field staff meetings and/or training weekends per year.
9. Other duties as required periodically by State Director.

I (we) hereby acknowledge and understand that this position on the Field Staff requires the performance of the above listed duties and agree to represent this organization and perform these duties to the best of our ability.

Date: _____

I (we) hereby request to be released of our duties as Field Staff and will return all pertinent files and equipment of the organization.

Date: _____

~~~~~

RELEASE DATE: \_\_\_\_\_

\_\_\_\_\_ State/Provincial Director